

Question 1: Graduation Rate

The Polly Fox Academy’s Mission Statement stipulates that each student's schedule will be individualized to meet the student’s special needs with the goal of high school graduation and future education or employment. Based on this graduation mission, the Polly Fox Academy exceeded both for Ohio's Dropout Recovery Schools' graduation standards and state-wide gradation average for years 4, 5, 6, and 7. The Polly Fox Academy's 2013-2014 Grade Card is uploaded in DOCS.

	Polly Fox Ave.	State-wide Ave.
Year Four Graduation Rate	33.3%	22.5%
Year Five Graduation Rate	45.6%	26.1%
Year Six Graduation Rate	33.3%	26.7%
Year Seven Graduation Rate	31.3%	19.5%

Question 2: Assessment Process for New Enrollees

Polly Fox Academy staff administers a comprehensive academic and social service assessment of each new enrollee. This assessment provides the number of high school credits earned; academic grade level equivalency in reading and mathematics; information regarding personal strengths and weaknesses; and career abilities and interests.

High school credits are determined through an examination by the Academy’s guidance counselor. This transcript review provides the counselor with information regarding grade level status and required courses successfully completed. It also provides an opportunity to determine any social services that may be needed. From such data, the counselor develops an individualized graduation plan. Each enrolling student takes the Ohio Department of Education mandated NWEA-MAP assessment in reading and mathematics. The data from this assessment provides the counselor and the Academy’s core teachers with information regarding strengths and weakness in reading comprehension, mathematical computation, and mathematical application. Such information is critical as the graduation plan is implemented.

Each newly enrolled student takes Kuder career assessment inventory that highlights career interests and strengths. This assessment provides information regarding school to work programming and assists in measuring employability skills. Presently, the Polly Fox Academy partners with Ohio’s Job and Family Services (JFS) and Owens Community College in both career assessment and programming to refine our career component.

Please see under DOCS the uploaded overview of the NWEA-MAP; the overview of the KUTER; and a social services assessment tool utilized a Polly Fox social service partner, Renewed Minds.

Question 3: Assessment of Competency and Awarding of Prior Credits

As detailed in Question 2, Polly Fox Academy has a comprehensive assessment process for each new enrollee that provides information regarding academic accomplishments, academic abilities, and career pathways. This comprehensive assessment process, which includes the NWEA-MAP and KUDER, provides the foundation for determining the competency and prior credits for adult 22+ learners. A major difference between the Polly Fox Academy's assessment of students who are under 22 years of age and the assessment of adult learners falls in the category of credits earned through life experiences. As with traditional students, the adult learners will be awarded prior earned credits based on the review of their transcripts. But unlike traditional students, the Academy's counselor will conduct an intensive interview of the adult learner for the purpose of determining which life experiences reflect competency in academic areas for which credit can be granted. For example, does an adult learner's employment or parenting experiences provide evidence of competency in the areas of financial literacy or mathematical computation or ELA composition? If so, the counselor will arrange through the core academic staff examinations that measure competency in the identified area(s) and based on the exam results determine credits earned. **All credit based on transcripts and life/work experience will be awarded prior to beginning, completing and submitting the student application to the Ohio Department of Education.** Please see under DOCS the uploaded Polly Fox Adult Learners' Prior Credit Check List and the Assessment Tool for determining Credit Earned through Life and Work Experiences.

Question 4: Support Services Provided in Academic, Career, and Personal Counseling

Polly Fox Academy has a full-time certified School Counselor, full-time certified Social Worker, part-time certified Career Education Coordinator, and a full-time Coordinator of Student Services who holds a school counseling license. These four individuals, supported by the Academy's core teachers, full-time nurse, and community partners will provide the adult learners with not only a thorough initial assessment but on-going assessments. These will ensure the identified causes and consequences of academic, personal, career, or health deficiencies are immediately and proactively addressed.

The Polly Fox Academy staff understands that there is a high probability that a significant number of the adult learners will have special educational needs. To ignore these special needs only sets-up these adult learners to fail again. Thus, for adult learners who are identified by the Polly Fox staff as possibly having special learning needs, the Academy will initiate interventions. If the interventions do not help the adult learner achieve the desired academic results, Polly Fox will initiate an ETR assessment. If the ETR documents a learning need, Polly Fox will initiate an IEP. The Polly Fox staff understands that at the present time there is no method to reimburse the Academy for these ETR and IEP services. As with all services provided to the adult learners, all ETR, IEP, and special education instructional services will be performed by properly certified staff and occur separately from services provided to students who are younger than eighteen years of age.

Finally, Polly Fox Academy has established partnerships with a number of area agencies that provide services in the areas of health/nutrition, day care, family planning, and scholarships.

Uploaded in DOCS are the licenses of the School Counselor, Social Worker, Career Education Coordinator, Spec. Ed. Teacher, and Coordinator of Student Services; a listing of community partners; and a Support Services Plan.

Question 5: The Career-technical Training Offered by the Educational Institution and the Workforce Credential(s) Expected to be earned by Adult Learners

Polly Fox Academy will provide career-technical training opportunity to its Adult Learners through a two-prong approach. The first prong is career-technical courses that will be available to adult learners through the Academy's Edgenuity instructional software. This on-line software provides the students with the ability to not only master a specific career-technical area but earn the corresponding certificate and/or license by demonstrating competency via an on-line licensing examination. A Listing and two examples of the career-technical Edgenuity offerings are uploaded in DOCS. The second prong is the Academy's strong relationship with The Source. The Source, an Owens Community College satellite, is located within walking distance from Polly Fox. This valuable community resource will assist the 22+ students earn the National Career Readiness Certification which is also uploaded in DOCS. Providing instruction and guidance throughout the career-technical programming are the Academy's careers-technical instructor and the Academy's guidance counselor. The careers-technical instructor will teach the career-and technical courses; coordinate the Owens linkage; and provide information on career clusters, resumes, letters of recommendation, and career planning. The credentials for the careers instructor is uploaded in DOCS.

Question 6: Where and when educational services shall be offered by the educational institution, including evidence that an adult learner shall not be assigned to classes or settings with students who are younger than eighteen years of age.

Due to our experience over the last 12 years, we anticipate the students in the Polly Fox Adult Learner 22+ Program will have a variety of life circumstances that impact when and how long they are available for instructional assistance on a daily basis. Polly Fox Academy will offer these students a variety of instructional options that can be mixed and matched to meet ever changing work and life schedules. These instructional options are on-line instruction in academic and career-technical programming that is available 24/7. If an adult learner needs to access this on-line learning opportunity but does not have a working computer, Polly Fox Academy will provide a computer to the student. For students who are working off-site, assistance is available during normal instructional hours via the telephone. For those students whose schedules allow attendance at the Academy, such instruction and counseling services will only be available outside regular schools hours to ensure separation of adult learners and students who are under 22. This instructional assistance will be provided individually or in small groups. The Polly Fox staff understands that many, if not all, of the enrolled adult learners may not initially have the ability to manage their time effectively. In order to assist each adult learner to learn how to better manage time and remain on-task, each adult learner will have an advisor who is a Polly Fox non-academic

teacher. It will be the responsibility of these advisors to make certain that the adult learner has an updated academic success plan that provides a road map to desired academic achievement. **All Polly Fox Academy staff have the credentials required to teach assigned courses or counsel students or to provide necessary administrative services.**

Uploaded in DOCS is an example of the academic success plan, a floor plan that identifies the classroom and computer lab designated for adult learners, and the credentials of all academic staff.

Question 7: How the Program Offered is Accessible by and Appropriate for Adult Learners.

The three keys to the Polly Fox Academy's Adult Learner 22+ Program are flexibility, individualized academic and personal support, and a dedicated staff that will not accept failure as an option.

The Polly Fox Academy staff has learned that struggling learners often do not respond well to the lock-step instruction method found in many traditional instructional institutions. Flexible instructional options, options which address the core competencies stipulated in Ohio's academic standards, play a significant part in the ultimate success of the student. In response to these student learning issues, the Polly Fox Academy staff will make every effort to address the student's time constraints due to family or job obligations.

The flexibility built into the Polly Fox instructional model, as detailed in Question 6, addresses these individualized learning needs. As a highly successful dropout prevention school (please see the Academy's most recent grade card attached under Question 1), the Polly Fox Academy staff has learned that struggling learners often do not respond well to the lock-step instruction method found in many traditional instructional institutions. Flexible instructional options, options which address the core competencies stipulated in Ohio's academic standards, play a significant part in the ultimate success of the student. In response to these student learning issues, the Polly Fox Academy staff will make every effort to address the student's time constraints due to family or job obligations.

Polly Fox Academy success is also founded on the ability to meet the needs of struggling students through individualized academic and support services. Flexible instructional options that can be mixed and matched will not lead to academic success unless they are individualized to match each student's assessed academic abilities and learning styles. Options need to be combined with such needed support services as academic and career counseling, support from area agencies as directed by a social worker, day-care, and transportation. Such individualization is at the heart of the Polly Fox adult learner program. Uploaded in DOCS is the Student Academic Success Plan, foundation for individualized instruction and benchmarks.

Question 8: Describe how the Program Differs from that Offered by K-12.

Polly Fox Academy currently provides educational and support services to students in grades 7-12 who are parenting and/or pregnant. The Academy's mission states that the academy will provide the necessary wrap-around services that address both the student and the child. Academic programming is crafted to meet the ever changing needs of each student while at the same time providing the student

with the information and support necessary to meet their child's developing needs. While the educational and support services provided to the adult learners will differ from those provided to the 7-12 student population, the overall mission of ensuring educational and life success via individualized instruction and support will remain the same for both populations.

Following are differences between the services provided to the Academy's 7-12 population and the adult learner population:

- Expand the student base from one of pregnant and/parenting female teenagers to students who are both male and female, 22 years of age or older.
- Increase the flexibility provided to the adult learners over the more traditional educational approach utilized for the grades 7-12 population.
- Offer credits for life and work experiences.
- Provide adult learners with more instructional time and location options for the purpose of addressing work and family schedules.
- More comprehensive interviewing and assessment of the adult learners for the purpose of developing an individualized study plan.
- Base each adult learner's student plan on the graduation requirements that were in effect during the student's high school career.
- Establish small cohorts for the purpose of providing both external and internal support.

Attached to DOCS is a table that provides a summary of the differences between the Polly Fox Academy 7-12 program and the Academy's Adult Learner Program.

